



HOT WATER TREATMENT (HWT) OF CANE POLICY

Purpose and Scope

The purpose of this policy is to assist both employees and grower members to have a clear understanding of how request for HWT of cane are to be handled. The objectives of the HWT of Cane Policy are:

1. To advise management and staff of BPS the processes they need to follow after a request from a grower to HWT cane.
2. To advise grower members on the steps they need to follow after the request for HWT has been accepted.
3. To advise grower members of the limit of HWT that will be provided as part of their membership levy and how any further amounts will be charged.

Responsibilities

The Staff will be responsible to advise the Manager of Productivity Services (Manager) regarding any HWT request by growers.

The Manager will be the person responsible accepting all HWT requests by growers in accordance with this policy.

The Business Services Co-ordinator will be responsible for ensuring growers are charged for any treatments above the free treatment limits in accordance with this policy.

Policy Details

Requests made by grower

1. The staff must advise the Manager when a request has been made for HWT. Details to be provided are as follows:
 - a) The variety or varieties to be treated
 - b) The quantity of each of variety
 - c) The expected date the grower wants the treatment completed
 - d) Whether any other assistance has been requested by BPS
2. The Manager will consider all requests made for HWT of Cane. Factors to be considered must include:
 - a) The quantity of cane
 - b) The number of different varieties
 - c) Whether the variety is on the Approved Planting List
 - d) Whether the variety is available at a Mother Plot or Distribution Plot
3. The following applies when requesting HWT:
 - a) If between October and the end of June
 - i) The grower may be asked by BPS to provide cane for treatment at a specified time, this will occur when a number of growers have requested to HWT cane.
 - ii) BPS will to the best of its ability meet any requests by the growers during this period
 - b) If between July and the end of September
 - i) The grower must be prepared to provide the cane for HWT at a time that does not disrupt BPS's treatment program for cane being planted into mother plots.
 - ii) The preference would be to have the HWT completed at the beginning or end of BPS's treatment program
4. The decision made by the Manager will be final and no correspondence will be entered into.

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Grower Responsibilities

The grower is responsible to ensure that they meet the following requirements:

- a) Ensure the cane is supplied to BPS at least two days before it is to be planted
- b) The cane is to be hand cut by the grower or a contractor
- c) The cane must be stripped and free of as much trash as possible
- d) The cane must be loaded onto the crate supplied by BPS
- e) Each variety to be treated must be supplied in a separate crate and clearly marked.
- f) The cane to be treated is trimmed to a maximum length of 2.8 metres and evenly loaded in the crate.
- g) The cane is secured in the crate by ratchet straps to reduce movement during transport
- h) The cane is transported to the BPS shed at 210 Old Clare Road, Ayr
- i) Comply with all site safety procedures and obey any directions given by BPS Staff
- j) Upon advice from BPS staff the cane will need to be collected from the BPS Shed within 24hrs.

Treatment Limits and Costs

The Manager or where required the board of directors will determine the amount of cane the grower is entitled to have treated as part of the membership levy they pay.

Any further amounts will be charged at full cost recovery. An estimate of the cost of the process will be provided upon request. If the cane is delivered for treating and no request has been made for a cost estimate the grower will be bound to pay the invoiced amount.

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