



SMOKING POLICY

Purpose and Scope

Exposure to environmental tobacco smoke (passive smoking) is considered a potential health risk. BPS has an obligation to provide a safe working environment and protect the health of staff.

To meet the legislative requirements, community expectations, and to reinforce commitment to employee welfare, BPS' workplace is a smoke free workplace.

This policy applies to all employees of BPS as well as any other person who enters a BPS controlled area.

Policy

Smoking is expressly forbidden in all BPS buildings and vehicles and on all approved seed cane plots and other job sites controlled by BPS as well as any other person's or entity's property during a work related visit. Smoking in close proximity to a fuel source is strictly prohibited. Indicated throughout the workplace are designated areas where smoking is permitted. Employees smoking outside of these areas may be subject to disciplinary action.

Smoking is only permitted during normal designated meal breaks and rest pauses. Employees who disregard this may be subject to disciplinary action.

This procedure applies to all workers, contractors and visitors and within all areas of the workplace.

Objective

The overall purpose of the Smoking Policy is to ensure that BPS employees, contractors and visitors are not exposed to tobacco smoke whilst in a BPS controlled area and to encourage employees to quit smoking. BPS is ultimately working towards a totally smoke free environment.

This Smoking Policy enables BPS to:

1. Safeguard the health and safety of staff, contractors and visitors in line with BPS Health & Safety Policy;
2. Reduce the risk of fire on BPS property;
3. Reduce litter on site and maintain an attractive environment for all staff, contractors and visitors to be proud of, and
4. Meet with BPS obligations under the:-
 - > Queensland Workplace Health & Safety Act 2011 and Workplace Health & Safety Regulations 2011;
 - > Related Workshop Health & Safety Policies and Procedures.

Approved by the board of Burdekin Productivity Services Ltd. on 12th December, 2016.

Signed: CJ Hesp (Board Chairman)

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